TMLA meeting, Rice University, October 19, 2019—minutes

Attending: Keith Chapman, Mary Brower, John Brower, Susannah Cleveland, Anna Wodny, Blaine Brubaker, Adam La Spata, Amy Cooper, Carrie Moffett, Clayton Crenshaw, Maristella Feustle, Matt Stock, Bruce Hall, Bruce Evans, Allison King, Cari Alexander, Pam Pagels, Patrick Sifuentes, Rahni Kennedy, Charles Roush, Katrina Roush, Donna Arnold

The meeting was called to order at 1 PM by chapter chair Pam Pagels.

Officer reports:
President's Report: Pam Pagels
--Next fall's chapter meeting: Plans are underway to have a joint meeting with the Southwest Chapter of the American Musicological Society. This meeting will take place at Texas Tech in Lubbock. A date has not yet been set, but the meeting will probably be in September. Perhaps we can get additional travel grant money, since this meeting will be far away for us.
--Thanks to Patrick Sifuentes and Kristin Wolski, who helped with these arrangements.
--Web Editor Committee: Thanks to Clayton Crenshaw, who has served as interim web editor. He has done an outstanding job.
--President-elect Bruce Evans put out a call for institutional news, since we didn't have time for it at our last meeting. He also put out a call for travel grant applications.

Secretary/treasurer's report: Donna Arnold
The long-standing problem with Wells Fargo about getting Donna Arnold's name added to the account, getting her authorized to sign checks, and getting former treasurers' names removed from the account has finally been resolved. Donna and past treasurer Mary Brower visited a Wells Fargo branch on the afternoon of October 18. The names of Michelle Hahn, Janelle West, and Mary Brower were removed and Donna's name was added. Thus, she was immediately authorized to sign checks.
--The registration fees and dues collected on October 18, totaling $468, were deposited in our account.
--Unfortunately, our total balance was not provided while we were at the bank. Our account balance is healthy, however; we had around $4,200 before that deposit was made.
--The treasurer apologized for forgetting to bring the receipt book to the meeting. Any members paying at the meeting who need receipts were told that they could e-mail Donna and she will provide receipts either online or via snail-mail.

Executive Committee report--
--Bruce Evans reported that the committee is working out plans for this year, and it is good to have the committee to take care of this.

Membership Committee report:
Patrick Sifuentes reached out to the local Houston community to recruit new members and promote our conference. Thanks to his outreach, Madelyn Washington and Charles and Katrina Roush attended the conference and gave presentations. Kristin Wolski reached out to UNT students, especially those studying both musicology and library and information science. Three

UNT students attended and gave presentations: Adam La Spata, Amy Cooper, and Anna Wodny. Bruce Evans, Adam La Spata, and Shinae Yoon are the official committee members.

Local Arrangements Committee:
--Keith Chapman and Mary Brower were the members. The chapter thanks them very much for all they did to make our conference a great success. Also, the chapter thanks the Fondren Library very much for covering the costs of the breakfast tacos and fruit trays.

Ad hoc Web Editor Committee:
--Committee members are past web editor Maristella Feustle, Pam Pagels, and Sara Outhier.
--The committee had a Zoom meeting, at which they specified qualifications for the person in the post. The Executive Committee can use this document to draft an official job description.
--The ad hoc committee has finished its work and is now disbanded.

Further discussion of joint TMLA and AMS-SW meeting at Texas Tech:
--Texas Tech has tentative plans to establish a library school, but the plan has been delayed.
--The states officially in AMS-SW are Texas, Oklahoma, and Arkansas. Perhaps colleagues from New Mexico and Arizona might also be interested in attending our joint meeting.

Discussion about the constitution:
--Clayton Crenshaw reported that the Executive Committee proposes an amendment to allow absentee voting for chapter officers and to conduct entire elections online. The committee will continue its work to bring this proposal to fruition.
--Bruce Hall asked for an explanation of how recent amendments to our constitution initially did not pass, but later were said to have passed. Pam Pagels explained that the confusion resulted from out-of-date membership lists, but she eventually got an up-to-date list and proved that the amendments had passed.
--It was acknowledged that our record-keeping needs to be better.
--The members of the Executive Committee will create an officers' handbook that tells what the duties of each officer are. This will help in the transition from current to incoming officers.
--Bruce Evans expressed his preference for voting for officers online before our annual fall meeting and announcing the results at the meeting. TMLA-L would be our mode of presenting the ballot to members. It was pointed out that Clayton Crenshaw provided an invitation to get on TMLA-L on this meeting's registration form.
--It was pointed out that other organizations similar to ours do online balloting.
--We can deal with this matter at the national MLA meeting in Norfolk in February of 2020.

Further discussion about the Membership Committee:
--As discussed in the Executive Committee's recent Zoom meeting, it would be a good idea for the Membership Committee and the Program Committee to work together.
--Maristella Feustle stated that the meeting in Lubbock will do much to spread the word about us.
--Clayton Crenshaw read the Membership Committee's charge. In addition to recruiting

members, it is supposed to assist the Secretary/treasurer in maintaining membership records.
--We discussed what the perks of membership are. Susannah Cleveland pointed out that the perks are static, and that there are actually few potential members.
--Bruce Hall mentioned that the NASM accreditation list would list the universities that have music or fine arts librarians.
--Maristella Feustle told us that there is a finding aid for the old TMLA archives on the UNT libraries' website.
--Clayton Crenshaw said that we need a membership database.
--Mary Brower reported that the old TMLA Newsletters are all digitized; UNT provided all of them.

Discussion of the Possibility of Streaming Our Meetings
--Pam Pagels said this could be done if we would buy a $300 camera and use someone's laptop.
--A suggestion was made for us to use streaming equipment at the university where we are meeting. This would save us the expense for equipment we would only use twice a year, and would ensure that we had up-to-date equipment to work with.
--Susannah Cleveland suggested that we could collaborate with other chapters on this.
--There was a discussion about archiving our meetings. It was pointed out that AMS does this on YouTube.

Election results:
--Nominating Committee: Clayton Crenshaw, Bruce Hall, Felicia Piscitelli
--This election was only for the office of Vice-President/President-Elect this time.
--The nominees were Sara Outhier and Rahni Kennedy.
--In a close vote, Rahni Kennedy was elected.

Outgoing President Pam Pagels adjourned the meeting at approximately 2:50 PM.